

GUJARAT UNIVERSITY

THREE YEARS' LL.B. SEM. –I ON LINE ADMISSION NOTICE YEAR – 2019-20

- For LL.B. (Three Years' Programme) admission in Semester I, On-line Applications will be invited by the Gujarat University through its website <https://eform.gujaratuniversity.ac.in/> from **06-06-2019 to 14-6-2019**.
- All the students who are graduates from any discipline from recognized universities having 45 % or equivalent grade (for SEBC Candidates 42 % and for SC and ST candidates 40 % or equivalent grade) are eligible to apply by on-line admission process.
- **The candidates having 30 or more years and Candidates of SC and ST category having more 35 or more years on 15-6-2019 shall be granted conditional admission as per the Interim Order of the Supreme Court of India. Such candidates have to file an undertaking to the effect that their admission shall be subject to final decision of the Supreme Court of India and shall have to present the same to the college where he/she is offered admission. The specimen format of verification is also attached at Page 44 in the soft copy of Information Book-let uploaded on the website of the Gujarat University.**
- Students have to go to any of the Help Centres of Three Years' LL.B. programme **between 10-6-2019 to 15-6-2019 excluding University holidays** between during working hours of the Help Centres (list of Help Centres is at Pages 43-44 of the soft copy of the Information Booklet uploaded on the website of Gujarat University) and purchase pin number by paying Rs.175/- from any Help Centres of 3 Years' LL.B. Programme.
- The students have to read carefully the instructions from the Booklet (soft copy is uploaded on the website of the Gujarat University) and accordingly apply on line by logging on the website of the University <https://eform.gujaratuniversity.ac.in/>
- Before initiating On-line Application Process, student must have soft copy of his/her Passport Size Photograph (10 kb to 50 kb jpg file) and soft copy of student's signature (5 kb to 30 kb jpg). Scanned copy of Mark-sheets of last 2 semesters (or last year as the case may be) of Qualifying Examination are to be attached.
- After having successfully done on-line registration, the students have to fill the particulars of their Graduation (Last four semesters' Marks or last two years' Marks), HSC Exam Marks, Date of Birth as well as other particulars in prescribed column. Student has to upload his/her passport size photograph and his/her signature. Students whose mark-sheet contains grade have to calculate equivalent percentages of last two semesters and get the same verified at specified Help Centre.

- After uploading all above mentioned particulars there will be information about Successful uploading of Data, if there is display

“VERIFY THE DOCUMENTS AT THE CONCERNED HELP CENTRE”

then candidate has to take out print and copy of other documents along with Original Documents and invariably get the same verified at the concerned Help Centre and collect acknowledge (receipt) by submission of the copies of the relevant documents.. If candidate fails to do so, his/her name will not be considered in the merit list. (List of Help Centres is on Pages 43-44 of Information Book-let)

- **The students of who have passed out in April/May 2019 Examination of the Gujarat University from the main graduation programmes like B.Com., B.A. B.Sc., on the entry of their University Seat Numbers, Exam and Name, their marks will be automatically displayed on the screen. Such candidates (except Repeaters, SC, ST, SEBC, EWS, Phy. Handi categories) will be intimated after successful uploading of relevant documents –**

“NO NEED TO VERIFY AT THE HELP CENTRES”

If the above intimation appears on the screen, the candidates have to just take out a print of the same and wait till publication of Provisional Merit List. Such candidates need not have to verify their documents at any Help Centres.

- **The candidates of SC, ST, EWS and SEBC categories as well as Physically Handicapped candidates are required to approach the specified help centre (available in soft copy of Information Booklet) with their original documents for the purpose of verification. There will be Provisional Merit List on the Website of Gujarat University.**
- **The candidate belonging to Socially and Educationally Backward Classes (SEBC) shall be required to produce Original Certificate issued by the Competent Authority of the State of Gujarat stating that non-inclusion of candidate in Creamy Layer in addition to the caste certificate. Such Non-Creamy Layer Certificate shall be valid for the period of 3 years from the date of issuance thereof by the Competent Authority. In absence of the above proof/certificates, the candidates shall be listed in the merit of General (Open) category.**
- **A candidate belonging to Economically Weaker Section (EWS) has to obtain the Certificate issued by the Competent Authority of the State of Gujarat stating that the candidate belongs to the category of Economically Weaker Section (EWS). Such EWS Certificate issued by the Competent Authority of the Government of Gujarat shall be valid only for the current financial year (2019-20). However, as per the Circular of the State of Gujarat, EWS admission will be offered only after approval of the Competent Authority i.e. Bar Council of India.**

- **Students from other University situated outside the State of Gujarat are required to obtain Provisional Eligibility Certificate from the Gujarat University before making on-line application for LL.B. Semester – I Examination.**

On line PEC application can be made from the Gujarat University website – <https://eform.gujaratuniversity.ac.in/> and the students have to verify original documents along with the print out of on line application for obtaining Provisional Eligibility Certificate at the Gujarat University.

- **The candidates who have passed qualifying examination from any University other than the Gujarat University and have obtained Grade/CGPA/Credits in their mark-sheets shall have to produce Equivalent Percentage Certificate of the qualifying examination issued from the competent authority of the concerned University while making on line application and verification of Marks otherwise the application of such candidates shall not be included in the merit list.**

However, the students of other university, situated within the State of Gujarat are required to obtain the Provisional Eligibility Certificate (PEC) only after they are offered and allotted admission in any of the Law Colleges.

The students who have passed Qualifying Examination i.e. Graduation Examination from the Gujarat University and completed other programme from other University are considered as the students of the Gujarat University, but are required to obtain Provisional Eligibility Certificate(PEC) as above mentioned process. The Students who have passed Graduation Examination from other University and thereafter taken admission at any course/programme of the Gujarat University will be considered within the category of “Other University”. However, such candidates need not have to apply for the Provisional Eligibility Certificate.

- Students pursuing CA, CS or any other full time professional course are not permitted to simultaneously pursue LL.B. Programme as per the Bar Council of India Rules. Three Years LL.B. Programme is a Full time Programme wherein 75% attendance in each semester is compulsory as per BCI Rules and Gujarat University Ordinances.
- There will be Publication of Provisional Merit List at the Gujarat University website. The students have to confirm their name and merit number. No admission can be offered from the Provisional Merit List. In case of any discrepancy/error in the merit, category etc., the candidate has to approach the Help Centre where he/she has verified the documents along with the copies of documents and written application within specified days.
- There will be on-line publication of Final Merit List at the website of the Gujarat University on the listed date or thereafter. The students can view their position and offered college by entering their Registration Number, Pin Number and serial number. The students may be offered admission depending upon their merit, category and availability of seats. The students who are offered admission can only take out print of Admission Offer Letter. The students whose name is listed in Final Merit List have to take out print of the admission offer letter and also pay such amount as prescribed

- towards the part payment of fees (**Rs. 500/- for male and Rs. 200/- for female – Part Payment of fees**) at any branches of **Kotak Mahindra Bank (List given on Page Nos. 46-52 of Information Booklet)** and report himself/herself at the college where admission is offered and pay the remaining fees as well as present all relevant original documents for verification of the college within the prescribed days failing which he/she shall not claim admission at the offered college.

- **Process for On line Registration and Off Line Admission at the Second Round :**
 - The candidates who is not offered admission in the First Round or did not take admission in the First Round have to approach the colleges in which they want to seek admission on the intimation of GUAC on the website for Second Round after having taken Fresh Print Out of Registration Form having title **“On line Registration and Off Lind Admission (Round – 2)”** and submit this Fresh Registration Form at the concerned Colleges.
 - The Merit of the Second Round will be prepared by the colleges among the print out of Registration forms received by it for the Round – 2.
 - Registration form for the First Round shall not be considered by the colleges for preparation of Merits.
 - The candidates who have not applied for on line admission shall not be eligible to take admission in Round 2.
 - Candidate who has secured admission in Round 1 at any college by payment of entire fees shall not be eligible to take part in Off-line Admission Process of Round 2.
 - The Merit of Second Round shall be prepared by each colleges taking into consideration the remaining seats, merit of candidate and category (General, SC, ST, SEBC, EWS etc.)
 - Merit List of the Second Round will be prepared by the colleges as per above instructions and affixed on the notice board on the dates fixed by the GUAC. Within Scheduled time as fixed by GUAC, the candidates whose names are listed in Second Merit have to secure off line admission by personally approaching the colleges with all original documents and confirm admission by payment of entire fees at the college. If the candidate has paid part payment of fees at the Bank in the First Round, the same will be refunded to him/her by GUAC by deducting 10% of the part-payment of fees made at the specified Bank after completion of admission process.

- **On-line Registration for candidate who are not Registered earlier for On line Registration and Off Line Admission Round 3 :**
 - **The candidates who have not on line registered for the admission earlier, may apply on line by collecting Pin on payment of Rs. 175 at the Help Centers specified in this Book-let and take out Print out of Registration form for Round 3 and submit at the colleges where he/she wants to secure off line admission.**

- The candidates who are not offered admission in the first two rounds may apply for the admission at the Round 3. Such candidates need not have to purchase Pin for fresh Registration but by giving their credentials (Serial No., Pin No. and Registration No.) have to take print out of “**On line Registration and Off Line Admission Round 3**” and submit it to the colleges in which he/she wants to secure admission within time limit prescribed by the GUAC.
- The Registration forms of Round 1 and 2 shall not be accepted or considered for preparation of merit by the college for Round 3.
- Candidate who has secured admission in Round 1 or Round 2 at any college by payment of entire fees shall not be eligible to take part in Off-line Admission Process of Round 3 and so on.
- The college shall prepare inter se merit out of Registration forms received by it in Round 3 and affixed the same on its notice board as instructed by the GUAC.
- Within Scheduled time as fixed by GUAC, the candidates whose names are listed in Third Merit have to secure off line admission by personally approaching the colleges with all original documents and confirm admission by payment of entire fees at the college. If the candidate has paid part payment of fees at the Bank in the First Round, the same will be refunded to him/her by GUAC by deducting 10% of the part-payment of fees made at the specified Bank after completion of admission process.
- Even after offering admission at the Round 3, any seats are vacant at any college, the same shall be filled by applying the process of Round 3 after intimating GUAC.

Note : This information is only for the convenience of the students applying for LL.B. Semester – I admission. For detailed and accurate information please see the Three Years’ LL.B. Programme Information Booklet uploaded on the website of the Gujarat University - <https://eform.gujaratuniversity.ac.in/>